

## KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 SEPTEMBER 2019

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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### Economy and Enterprise Cabinet Portfolio

RCR-10-14	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy	October 2019	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-08-16	Oldham Property Partnerships - Final Reconciliation	Director of Economy	October 2019	Cabinet
Description: Reconciliation of money held in OPP joint venture. Document(s) to be considered in public or private: Report to be considered in private due to its commercial sensitivity and detailing of financial affairs.				
ECEN-12-17	Oldham Heritage and Arts Centre Enabling Works	Director of Economy	October 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: The implementation of enabling works in relation to the development of a new heritage and arts centre and a new theatre. Document(s) to be considered in public or private: Part A Cabinet report (Oldham Cultural Quarter), 24th April 2017.				

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ECEN-07-18	Hollinwood Junction Development Site - Disposal of land at Albert Street	Director of Economy	September 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
Description: To approve the final terms for the disposal of land at Albert Street, Hollinwood. Document(s) to be considered in public or private: Private because it contains information relating to the financial and business affairs.				
ECEN-21-18	Meridian Development Company: Land at Meridian Centre and Crossbank Street, Primrose Bank [Werneth]	Director of Economy	October 2019	Cabinet
Description: Document(s) to be considered in public or private: Report will be considered in private due to commercial sensitivity.				
ECEN-02-19	Tommyfield Market Options	Director of Economy	November 2019	Cabinet
Description: To approve recommendations relating to the future of Tommyfield Market. Document(s) to be considered in public or private: Report is to be considered in private due to commercial sensitivity and detail of financial/business affairs.				

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ECEN-05-19	Appointment of a construction partner for OMA and its associated off-site store	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
<p>Description: Appointment of a construction partner for OMA (Oldham Museum and Archive) and its associated off-site store.  Document(s) to be considered in public or private: Delegated report - Private</p> <p>The report will contain information relating to the financial or business affairs of third parties and the Council.</p>				
ECEN-10-19	Final land transactions in respect to Saddleworth School	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet Member - Economy & Enterprise (Leader - Councillor Sean Fielding)
<p>Description:  Document(s) to be considered in public or private:</p>				
ECEN-11-19	Saddleworth School Update	Director of Economy	October 2019	Cabinet

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<p>Description:  Document(s) to be considered in public or private: Closed - Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because of commercial sensitivity.</p>				

### Education and Skills Cabinet Portfolio

ES-01-19	Oldham Traineeship Project Update	Deputy Chief Executive People and Place – Helen Lockwood	October 2019	Cabinet
<p>Description: The Get Oldham Working Traineeship Programme funding will conclude by March 2019. The request is to extend the programme as per the recommendation  Document(s) to be considered in public or private: None</p>				
EDS-04-19	Growth Funding Allocations	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet Member - Education and Skills (Cllr Shaid Mushtaq)
<p>Description: To seek approval for funding for additional pupil places.  Document(s) to be considered in public or private:</p>				

### Children's Services Cabinet Portfolio

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CHS-01-19 <b>New!</b>	District Youth Offer	Strategic Director of Reform – Rebekah Sutcliffe	September 2019	Cabinet Member - Childrens Services (Cllr Amanda Chadderton)
<p>Description: To approve the acceptance of additional funding for the Youth Service to support the development of a district youth offer as outlined in the paper including the establishment of additional youth work posts for a period of 2 years to deliver the project activity.</p> <p>Document(s) to be considered in public or private: Public</p>				

**Health and Social Care Cabinet Portfolio**

HSC-04-19 <b>New!</b>	Approval to proceed to market for the procurement of a health improvement service with view to awarding a contract	Strategic Director of Reform – Rebekah Sutcliffe	September 2019	Cabinet
<p>Description: Having a high functioning health improvement service is an essential component of the range of services required to achieve better population health and reduce demand on health and social care services.</p> <p>The current stop smoking support and community NHS Health Check provision has been within the low intensity Early Help contract provided by Positive Steps Oldham since 1st April 2015 along with a number of other service elements. The contractual extension period to this contract is due to complete 31st March 2020.</p> <p>The proposal to proceed to market for the procurement of a new health improvement service for commencement 1st April 2020.</p> <p>Document(s) to be considered in public or private: Private due to commercially sensitive information.</p>				

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**Housing Cabinet Portfolio**

HSG-01-18	GMSF - Northern Gateway Masterplan	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet
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Description: The report explains how the Northern Gateway masterplan demonstrates:

- the capacity of strategic economic and residential growth in the area;
- a development vision for the Northern Gateway; and,
- the delivery of spatial growth within the area.

Document(s) to be considered in public or private: Private on commercial sensitivity grounds

HSG-02-19	Housing Delivery Test Action Plan	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
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Description: An action plan to set out how the Council will have regard to the Housing Delivery Test results.

Document(s) to be considered in public or private: Housing Delivery Test Action Plan and accompanying report. There may or may not be elements that are private depending on their sensitivity.

HSG-04-19 <b>New!</b>	Local Plan: Oldham's Monitoring Report 2018/19	Director of Economy	December 2019	Cabinet Member - Housing (Cllr Hannah Roberts)
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<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2018 to 31 March 2019.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council's land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our fifteenth Monitoring Report.</p> <p>Document(s) to be considered in public or private: Oldham's Monitoring Report 2018/19</p>				

### Neighbourhood Services Cabinet Portfolio

NEI-03-19	Highways Improvement Programme 2019/20 - 2021/22	Deputy Chief Executive People and Place – Helen Lockwood	March 2020	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)
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<p>Description: Cabinet approved the £12m Highways Improvement Programme for delivery over the financial years 2019/20 to 2021/22 in March 2019.</p> <p>As part of the Programme there will be several schemes/groups of schemes with values exceeding £250,000 hence the need for an item on the key decision document. This item relates to any decisions made on tenders exceeding £250,000 in the 2019/20 financial year to ensure prompt delivery of the programme.</p> <p>Document(s) to be considered in public or private: N/A</p>				
NEI-05-19	King Street Bridge - Parapet Works and Painting	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)
<p>Description: Award of a tender to a contractor for parapet works at King Street Bridge</p> <p>Document(s) to be considered in public or private: Private - contains financially sensitive information from contractors.</p>				
NEI-08-19	Growth Deal 3 Accessible Oldham Conditional Business Case	Deputy Chief Executive People and Place – Helen Lockwood	October 2019	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)



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<p>Description: Oldham Council has been awarded a £6 million Local Growth Deal 3 grant by the Greater Manchester Combined Authority (GMCA) for the Accessible Oldham scheme. The scheme has already been granted Programme Entry status in the Greater Manchester Transport Capital Programme. The Combined Authority’s governance process requires the Council to prepare and submit Conditional and Final business cases to Transport for Greater Manchester (TfGM) in order for us to access the grant. Approval will be sought to submit the Conditional Business Case to TfGM for review by TfGM and subsequent approval by GMCA. Final business cases will be prepared for packages of work once the scheme has gained Conditional approval status.</p> <p>Document(s) to be considered in public or private: Proposed report: Growth Deal 3 Accessible Oldham Conditional Business Case.</p> <p>Conditional Business Case and accompanying appendices.</p> <p>Documents will be considered in private as they will contain commercially sensitive information.</p>				
NEI-09-19	GM Clean Air Plan - Approval to commence statutory consultation on key measures	Director of Economy	September 2019	Cabinet
<p>Description: Approval to commence statutory consultation on key measures</p> <p>Document(s) to be considered in public or private: Public report</p>				
NEI-14-19 <b>New!</b>	Tender award for A670 Safer Roads Fund	Deputy Chief Executive People and Place – Helen Lockwood	September 2019	Cabinet Member - Neighbourhoods Services (Councillor Ateeque Ur-Rehman)

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<p>Description: Works include improvements to the following junctions along the A670 route;                      Farrars Arms Junction                      Oaklands Road Junction (resurfacing)                      Greenfield Bends                      Chapel Road Junction                      Dobcross New Road Junction                      Document(s) to be considered in public or private: Private, contains commercially sensitive financial information.</p>				

**Social Justice and Communities Cabinet Portfolio - None**

**Finance and Corporate Services Cabinet Portfolio**

FCS-06-19	Report of the Director of Finance - Update on the 2019/20 Revenue Budget and revisions to the Medium Term Financial Strategy 2020/21 to 2023/24	Director of Finance – Anne Ryans	September 2019	Cabinet
<p>Description: To consider updates to the current financial forecasts and to revise the presentation of the Medium Term Financial Strategy for the Council (2020/21 to 2023/24) incorporating the latest Government and local information and projections.                      Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Update on the 2019/20 Revenue Budget and revisions to the Medium Term Financial Strategy 2020/21 to 2023/24</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in public</p>				

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FCS-07-19	Report of the Director of Finance - Treasury Management Strategy Mid-Year Review 2019/20	Director of Finance – Anne Ryans	November 2019	Cabinet
<p>Description: Review of the performance for the first half of the financial year in relation to the Treasury Management Strategy for 2019/20.  Document(s) to be considered in public or private: Report of the Director of Finance - Treasury Management Strategy Mid-Year Review 2019/20</p> <p>Background Documents - Various Appendices</p> <p>Report to be considered in public</p>				
FCS-08-19	Report of the Director of Finance - Budget 2020/21 - Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes	Director of Finance – Anne Ryans	December 2019	Cabinet
<p>Description: The determination of the tax bases for Council Tax setting and for Business Rates income for use in 2020/21 budget deliberations.  Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Budget 2020/21 - Determination of the Tax Bases for Council Tax Setting and for Business Rates Income Purposes</p> <p>Background Documents: Various appendices</p> <p>Report to be considered in public.</p>				
FCS-09-19	Report of the Director of Finance - Capital Programme & Capital Strategy for 2020/21 to 2024/25	Director of Finance – Anne Ryans	February 2020	Cabinet

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<p>Description: To consider the Council's Capital Programme and Capital Strategy.  Document(s) to be considered in public or private: Proposed report title: Report of the Director of Finance - Capital Programme &amp; Capital Strategy for 2020/21 to 2024/25</p> <p>Background documents: Various appendices</p> <p>Report to be considered in public.</p>				
FCS-10-19	Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2020/21 Budget Setting Process	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2020/21 budget setting process.  Document(s) to be considered in public or private: Proposed report title: Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2020/21 Budget Setting Process</p> <p>Background documents: Various appendices</p>				
FCS-11-19	Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Housing Revenue Account Estimates for 2020/21 to 2024/25 and Proposed Outturn for 2019/20	Deputy Chief Executive People and Place – Helen Lockwood, Director of Finance – Anne Ryans	February 2020	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The Housing Revenue Account (HRA) outturn estimates for 2019/20, the detailed budget for 2020/21 and the strategic HRA estimates for the four years 2021/22 to 2024/25.  Document(s) to be considered in public or private: Proposed Report Title: Joint Report of the Deputy Chief Executive People and Place and Director of Finance - Housing Revenue Account Estimates for 2020/21 to 2024/25 and Proposed Outturn for 2019/20</p> <p>Background documents: Various appendices</p> <p>Report to be considered in public</p>				
FCS-12-19	Report of the Director of Finance - Revenue Budget 2020/21 and Medium Term Financial Strategy 2020/21 to 2024/25	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description: To consider the Administration's detailed revenue budget including budget reduction proposals and the presentation of the Medium Term Financial Strategy for the Council (2020/21 to 2024/25) incorporating the current policy landscape and Local Government Finance Settlement.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Revenue Budget 2020/21 and Medium Term Financial Strategy 2020/21 to 2024/25.</p> <p>Background documents: Various appendices.</p> <p>Report to be considered in public.</p>				
FCS-13-19	Report of the Director of Finance - Treasury Management Strategy Statement 2020/21	Director of Finance – Anne Ryans	February 2020	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Council's Treasury Management Strategy for 2020/21 - including the Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators.  Document(s) to be considered in public or private: Proposed Report Title: Report of the Director of Finance - Treasury Management Strategy Statement 2020/21</p> <p>Background documents - Various appendices</p> <p>Report to be considered in public</p>				
FCS-14-19	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 1	Director of Finance – Anne Ryans	September 2019	Cabinet
<p>Description:  The report provides an update on the Council’s 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 June 2019 (Quarter 1)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 1</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCS-15-19	Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 2	Director of Finance – Anne Ryans	December 2019	Cabinet

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<p>Description:</p> <p>The report provides an update on the Council’s 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 September 2019 (Quarter 2)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 2</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCS-16-19	Revenue Monitor and Capital Investment Programme 2019/20 Month 8	Director of Finance – Anne Ryans	February 2020	Cabinet
<p>Description:</p> <p>The report provides an update on the Council’s 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 30 November 2019 (Month 8)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Month 8</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
FCS-17-19	Revenue Monitor and Capital Investment Programme 2019/20 Quarter 3	Director of Finance – Anne Ryans	March 2020	Cabinet
<p>Description: Description: The report provides an update on the Council’s 2019/20 forecast revenue budget position and the financial position of the capital programme as at the period ending 31 December 2019 (Quarter 3)</p> <p>Document(s) to be considered in public or private: Report of the Director of Finance – Revenue Monitor and Capital Investment Programme 2019/20 Quarter 3</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
FCS-17-19	Enforcement Service Provision	Director of Finance – Anne Ryans	September 2019	Cabinet Member - Finance and Corporate Services (Deputy Leader - Cllr Abdul Jabbar)
<p>Description: To procure external enforcement services for Council Tax and Business Rates</p> <p>Document(s) to be considered in public or private: Private - contains information relating to the financial or business affairs of any particular person including the Council</p>				



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**Commissioning Partnership Board**

CPB-12-19	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	September 2019	Commissioning Partnership Board
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Description: To provide notification of decisions to be taken by the Commissioning Partnership Board.  
 Document(s) to be considered in public or private: Reports to be considered in private due to commercial sensitivity and details related to financial and business affairs.

CPB-14-19 <b>New!</b>	Using Local Resources to Bring People and Communities Together to Achieve Positive Change	Managing Director Community Health & Social Care Services (DASS) – Mark Warren	September 2019	Commissioning Partnership Board
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Description: To present options for funding, designing, delivering and embedding asset-based approaches training for the Oldham Cares Workforce  
 Document(s) to be considered in public or private: Report due to be considered in private as it relates to the business and financial affairs of the Council and its partners

**Key:**

**New!** - indicates an item that has been added this month

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### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar MBE, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Ateeque Ur-Rehman, and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:  
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>